

COUNTY OF LAKE

MEMORANDUM

TO: Jenavive Herrington
Auditor-Controller

FROM: Middletown Cemetery District

Fund No: 304

SUBJECT: RECOMMENDED BUDGET FISCAL YEAR 2024-2025

Budget Unit: 9104

DATE: 3/28/2024

The Board of Directors of the Middletown Cemetery District District **DID** approve, during their public meeting on 5/21/2024, the following for RECOMMENDED BUDGET and for RECOMMENDED **RESERVES/DESIGNATIONS** for fiscal year 2024-2025.

Authorize Auditor-Controller to adjust Reserves/Designations as necessary: X or NO
YES

TOTAL FINANCING USES:

Total Appropriation for Budget Expenditures: (Detail by Category on Pg. 2)	(A)	<u>319,250</u>
Increase to Reserves/Designations: (Detail on Pg. 2)	(B)	<u>0</u>
	<u>Total Uses:</u>	<u>319,250</u>

TOTAL FINANCING SOURCES:

Total Fund Balance Available as of: <u>30-Apr-24</u>		<u>137,186</u> <small>(Enter Amount on "Balance Budget Worksheet tab")</small>
Total Anticipated Revenues: (Detail on Pg. 10)		<u>183,462</u>
Decrease to Reserves/Designations: (Detail on Pg. 2)	(B)	<u>0</u>
	<u>Total Sources:</u>	<u>320,648</u>
	<u>Variance:</u>	<u>1,398</u>

Total recommended requirements for Fiscal Year 24/25 (C) 319,250

Authorized Signature
(Chairperson of the Board **ONLY**)

Date

For additional Budget information please contact:
Danielle Dizon
Supervising Accountant-Auditor
Marcy Harrison
Chief Deputy Auditor-Controller

RECOMMENDED BUDGET

Budget Summary Worksheet - RECOMMENDED 2024-25

(Note: Category totals on this form **must** agree with category totals of budget submission - District's responsibility).

Total Salaries & Employee Benefits	57,050
Total Service & Supplies	212,200
Total Other	0
Total Fixed Assets	50,000
Sub-Total (must equal <i>Grand Total Expenses</i> pg 8)	319,250
Total Contingencies	
TOTAL APPROPRIATION FOR BUDGET EXPENDITURES	319,250 (A)

Increases or Decreases to Reserves/Designations - RECOMMENDED 2024-25

Description	*Balance as of 4/30/24 <small>(*Use latest Balance Sheet Data)</small>	(B) Increase Amount	(B) Decrease Amount <small>(enter as neg)</small>	Total Budger Yr Reserves/Desgn.
Reserve:				
General	437,098			437,098
Designation:				
General/Unreserved				0
Equipment Repl				0
Building				0
Capacity Expansion				0
Medical Svcs/Supps				0
Other (Identify)				0

Must be completed by District for verification by Auditor

Total	(A) 319250	+	(B) 0	=	(C) 319,250
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Total RECOMMENDED Appropriation \$ 319,250 (A) and total combined increase/decrease to reserves \$ 0 (B) constitutes the District's Total RECOMMENDED Budget financing requirement of \$ 319,250 (C) for Fiscal Year 2024-25.

22.71 Office Expense-Postage	500

22.72 Office Expense-Book & Periodicals	

23.80 Professional & Specialized Services	79,000
Backhoe, Ashes, Audit	
Groundskeeping	
Treework	
24.00 Publications & Legal Notices	200

25.00 Rents & Leases-Equipment	

26.00 Rents & Leases-Buildings & Improv	

27.00 Small Tools & Instruments	300

28.30 Special Departmental-Supplies & Services	10,000
Mem Day Service	
Headstone Replacement	
Cleaning, Restoration	

28.48 Special Departmental-Ambulance Expense

29.50 Transportation & Travel 10,000

30.00 Utilities 3,500

38.00 Inventory Items 6,000

TOTAL SERVICES AND SUPPLIES **\$ 212,200**

OTHER

42.10 Principal & Interest-Notes & Loans _____

42.11 Principal & Interest-Advances _____

47.00 Rights of Way _____

48.00 Taxes & Assessments _____

52.10 Other Charges-Contrib. to Non-Co Gov Agen

53.50 Resource Management

TOTAL OTHER

\$ 0

FIXED ASSETS

MUST LIST ALL FIXED ASSETS IN DETAIL BY ITEM AND DOLLAR AMOUNT

60.00 Land

61.60 Buildings & Improvements-Current

_____ 50,000

61.69 Buildings & Improvements-Prior

62.71 Equipment-Office

62.72 Equipment-Autos & Light Trucks

62.73 Equipment-Shop

62.74 Equipment-Other

62.76 Equipment-Fire Hose

62.79 Equipment-Prior Years

63.04 Const. in Progress-Water Sys

63.13 Const. in Progress-Bldg & Imp

TOTAL FIXED ASSETS

\$ 50,000

GRAND TOTAL EXPENSES

\$ 319,250

