

**Regular Meeting of the
MIDDLETOWN CEMETERY DISTRICT
Mary Hardesty Building, 16357 Butts Canyon Road, Middletown, CA
Tuesday, March 18, 2025 at 2:00 PM
AGENDA**

CALL TO ORDER

ROLL CALL: Trustees: Bonnie Albertson, Zoi Bracisco, Judy Kauffman, Susie Knowles, Carol McDowell
Manager: Shirley Foster

AMERICAN FLAG SALUTE

REQUESTS, CORRESPONDENCE AND SUGGESTIONS FROM THE COMMUNITY

MOTION TO APPROVE THE AGENDA M_____ S_____ P_____

MOTION TO APPROVE MINUTES from February 18, 2025 M_____ S_____ P_____

MAINTENANCE REPORT

1. The cleanup of the downed tree behind the office is complete. Auggie took some of the wood and Norm Green (Green Tree Service) took the rest and also removed two old stumps and a large tree trunk.

MANAGER'S FINANCIAL REPORT M_____ S_____ P_____

Actuals vs. Budget, Balance Sheet, Reconciliations (thru 3/13/2025)

2024-25 Budget for Expenses:	\$319,250
Spent to Date:	<u>121,609</u>
Balance Remaining:	\$197,641

MANAGERS BUSINESS REPORT

1. Burials / Inquiries 2024-25
2. Headstone Deposits

OLD BUSINESS

1. Review of Emergency Response Plan for Board Policy
2. Memorial Day Planning
3. CAPC and CalPCA Training Events
4. Budget Planning

NEXT REGULAR MEETING: Tuesday, April 15, at 2:00 PM

MOTION TO ADJOURN at _____ M_____ S_____ P_____